



Endoscopy Services Quality Assurance Group (ESQAG) meeting Agenda

Location: Donald Hunter Room, Jerwood Centre, RCP London

Date and time: 14 November 2018 (10:00am to 1:00pm)

In attendance: John Green (chair), Debbie Johnston, Faiz Ali, Tim Shaw, Eva Lynch, Beverley Raven, William Dickey (by video conference), Raphael Broughton, Carla Flanagan (by video conference), Cynthia Yim

Apologies: Helen Griffiths, Billie Moores

Video-conference details: Skype: 564004@medio.link

Audio: 0203 475 3972 (Conference ID 564004)

Browser: <https://meet.medio.link/webapp/#/?conference=564004>

Password: g&B\$3c3Dg

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| 1 Welcome | JG |
| 1.1 Welcome and apologies | |
| 1.2 Declarations of interest | |
| 1.3 Record of previous meeting and actions (paper 1 – for agreement) | |
| 2 Operational progress | |
| 2.1 Chair’s update (paper 2 – for information) | JG |
| 2.2 Head/deputy head assessor update (paper 3 – for information) | DJ |
| 2.3 Office update | TS/EL |
| 2.4 Lead nurse update (paper 4 – for information) | BR |
| 2.5 BCSP update (paper 5 – for information) | BM |
| 2.6 Wales update | FA |
| 2.7 Northern Ireland update | WD |
| 2.8 Republic of Ireland update | CF |
| 3 Scheme developments | |
| 3.1 Transnasal endoscopy briefing (paper 6 – for information) | JG |
| 3.2 Accreditation and regional training centres (paper 7 – for information) | JG |
| 3.3 Updated evidence guide (paper 8 – for information) | TS |
| 3.4 Deferral guidance (paper 9 – for information) | EL |
| 3.5 NED update (paper 10 – for discussion) | RB |
| 3.6 JETS Workforce update (paper 11 – for discussion) | RB |
| 3.7 Waiting times briefing (paper 12 – for information) | TS |
| 3.8 Activity with the CQC (paper 13 – for discussion) | TS |

3.9	Lay assessor feedback survey (paper 14 – for discussion)	TS
3.10	Plaques for accredited services (paper 15 – for discussion)	TS
3.11	October GRS census – progress report (paper 16 – for discussion)	TS
3.12	ISREE actions for ESQAG (paper 17 – for discussion)	JG
3.13	Accreditation statuses changes (paper 18 – for agreement)	TS
3.14	Patient identifiable data breaches (paper 19 – for discussion)	TS
3.15	Bespoke policy (paper 20 – for discussion)	EL
3.16	International activity update (paper 21 – for information)	RB
3.17	Getting it right first time programme update (paper 22 – for information)	RB
3.18	JAG paediatrics update (paper 23 – for information)	RB
3.19	Independent sector evidence (paper 24 – for information)	BR

4 Standing items

4.1	Risk register (papers 25a and 25b – for information)	TS
4.2	Complaints, appeals, issues and lessons learned log (paper 26 – for information)	TS
4.3	JAG monthly update (paper 27 – for information)	JG
4.4	Any other business (AOB)	All
4.5	Summary and thanks	JG

Date of next meeting: TBC